



# Paperless Billing



## Terms & Conditions

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 [contact@scotbbtel.co.uk](mailto:contact@scotbbtel.co.uk)

 [www.scotbbtel.co.uk](http://www.scotbbtel.co.uk)

## 1 · CONDITIONS

THE CUSTOMER'S USE OF PAPERLESS BILLING IS CONDITIONED UPON THE TERMS AND CONDITIONS SET FORTH HEREIN. THE CUSTOMER EXPRESSLY AGREES THAT BY UTILIZING PAPERLESS BILLING IT HAS READ AND UNDERSTOOD THE TERMS HEREIN, AND AGREES TO BE BOUND BY, AND ABIDE BY, THESE TERMS AND CONDITIONS.

## 2 · Access and Use of Paperless Billing

The Customer will receive a monthly invoice as a .PDF attachment to its elected email address, and may access its current and past invoices by clicking on the green invoice number in every email message referring to our invoices. The terms and conditions of use for paperless billing do not negate or modify any of the existing terms and conditions.

## 3 · Receipt of Invoice and Payment

The Customer is responsible for ensuring timely payment of any and all invoices whether or not the Customer receives the invoice or the Customer is able to access its invoice. The Customer shall be responsible for ensuring timely payment notwithstanding access and regardless of whether the inability to access the invoice is Customer's, SBT's, or a third party's fault. The Customer may contact SBT's Customer Care at [contact@scotbbtel.co.uk](mailto:contact@scotbbtel.co.uk) to arrange for payment in the event any invoice is not received or cannot be accessed.

## 4 · Notices

SBT will attempt to send the Customer a .PDF copy of the current invoice to the Customer's email address of record as provided during the Services' enrolment process.

## 5 · Hard Copies

The Customer may request a hardcopy of its last invoice, subject to a £4.00 + VAT handling and postage fee applied to his/her next invoice, or to request an email copy of the .PDF file previously sent, subject to a manual processing fee of £2.50 + VAT applied to the next invoice.

## 6 · System Compatibility

It is the Customer's responsibility to ensure that its system is enabled to ensure receipt of electronic notifications from SBT and that its security settings, hardware and software are compatible with SBT's format for reading, accessing and viewing electronic notices, websites and invoices. SBT does not provide any software or support related to paperless billing.

## 7 · General Terms

- 7.1 The Customer represents and warrants that it has all authority and permissions necessary to accept, view, use, and discontinue paperless billing.
- 7.2 The Customer agrees not to utilize the paperless billing service to view or gain unauthorized access to another customer's paperless billing or account information.
- 7.3 The Customer understands and agrees that SBT may modify, at any time upon notice to the Customer, and at its sole discretion, access to Paperless Billing or the terms and conditions under which the Customer utilizes Paperless Billing. The Customer's continued use of Paperless Billing following any modification shall be deemed to act as Customer's acceptance of the Paperless Billing.
- 7.4 The Customer must be in good standing and current to utilize paperless billing. SBT MAY SUSPEND OR TERMINATE THE CUSTOMER'S RIGHT TO UTILIZE PAPERLESS BILLING IN THE EVENT THE CUSTOMER IS IN BREACH OF ANY AGREEMENT, OR SBT BELIEVES THAT TERMINATION OR SUSPENSION IS NECESSARY TO SAFEGUARD CUSTOMER'S INFORMATION OR SBT'S SYSTEM.
- 7.5 TO THE FULLEST EXTENT PERMITTED BY LAW, SBT PROVIDES THE PAPERLESS BILLING SYSTEM "AS IS" AND "WITH ALL FAULTS", AND WITHOUT WARRANTIES OF ANY KIND EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF TITLE, MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE EXPRESSLY DISCLAIMED. SBT DOES NOT WARRANT OR CLAIM THAT THE PAPERLESS BILLING SERVICES AND ANY RELATED INFORMATION, PROCESSES OR SERVICES WILL OPERATE ERROR-FREE OR UNINTERRUPTED.
- 7.6 THE CUSTOMER UNDERSTANDS AND AGREES THAT THE CUSTOMER ASSUMES ALL RESPONSIBILITY AND RISK ASSOCIATED WITH USE OF THE PAPERLESS BILLING SERVICES AND ANY RELATED FUNCTIONS.